

How to Create an AITC Account

Step 1

Visit <https://aitcdashboard.ca/dashboard/>

Step 2

Click "Create an Account!" button (or Log In below if you already have an account)



Agriculture in the Classroom Dashboard

Agriculture in the Classroom consists of one national and ten provincial organizations who work together to deliver programs, engage, empower, and inspire with accurate, balanced, and current information about agriculture and food.

Your Agriculture in the Classroom (AITC) Dashboard gives you access to FREE provincial and national agriculture and food education such as The Great Canadian Farm Tour and Canadian Agriculture Literacy Month. Our Agriculture in the Classroom members include:

- Agriculture in the Classroom Canada
- AgScape
- Agriculture For Life
- Agriculture en Classe Île-du-Prince-Édouard
- Agriculture in the Classroom Manitoba
- Agriculture in the Classroom New Brunswick
- Agriculture in the Classroom Newfoundland & Labrador
- Agriculture in the Classroom Nova Scotia
- Agriculture in the Classroom Saskatchewan
- British Columbia Agriculture in the Classroom Foundation
- École-o-Champ

Create an Account!

If you already have an AITC account, log in below.

Log In

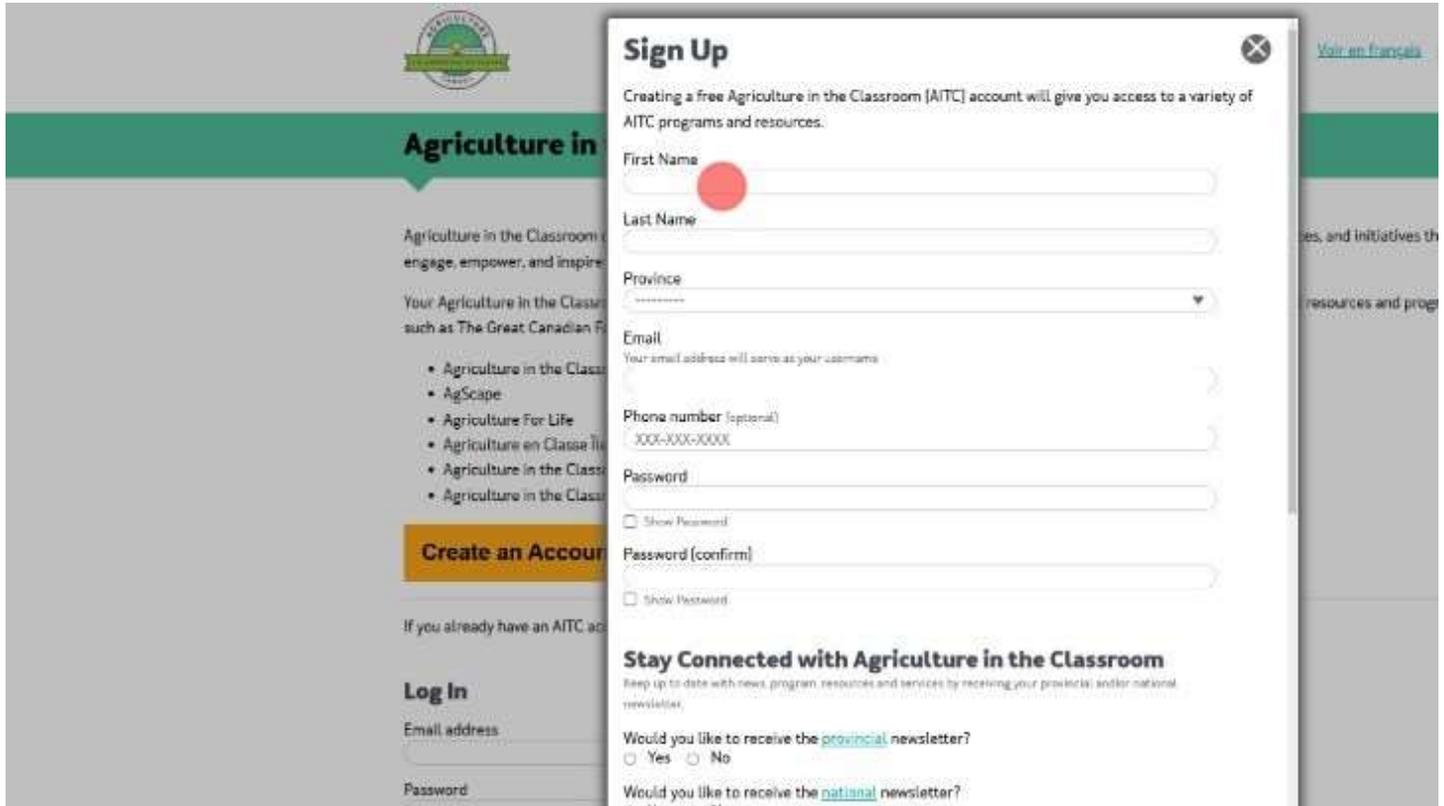
Email address

Password

Show Password

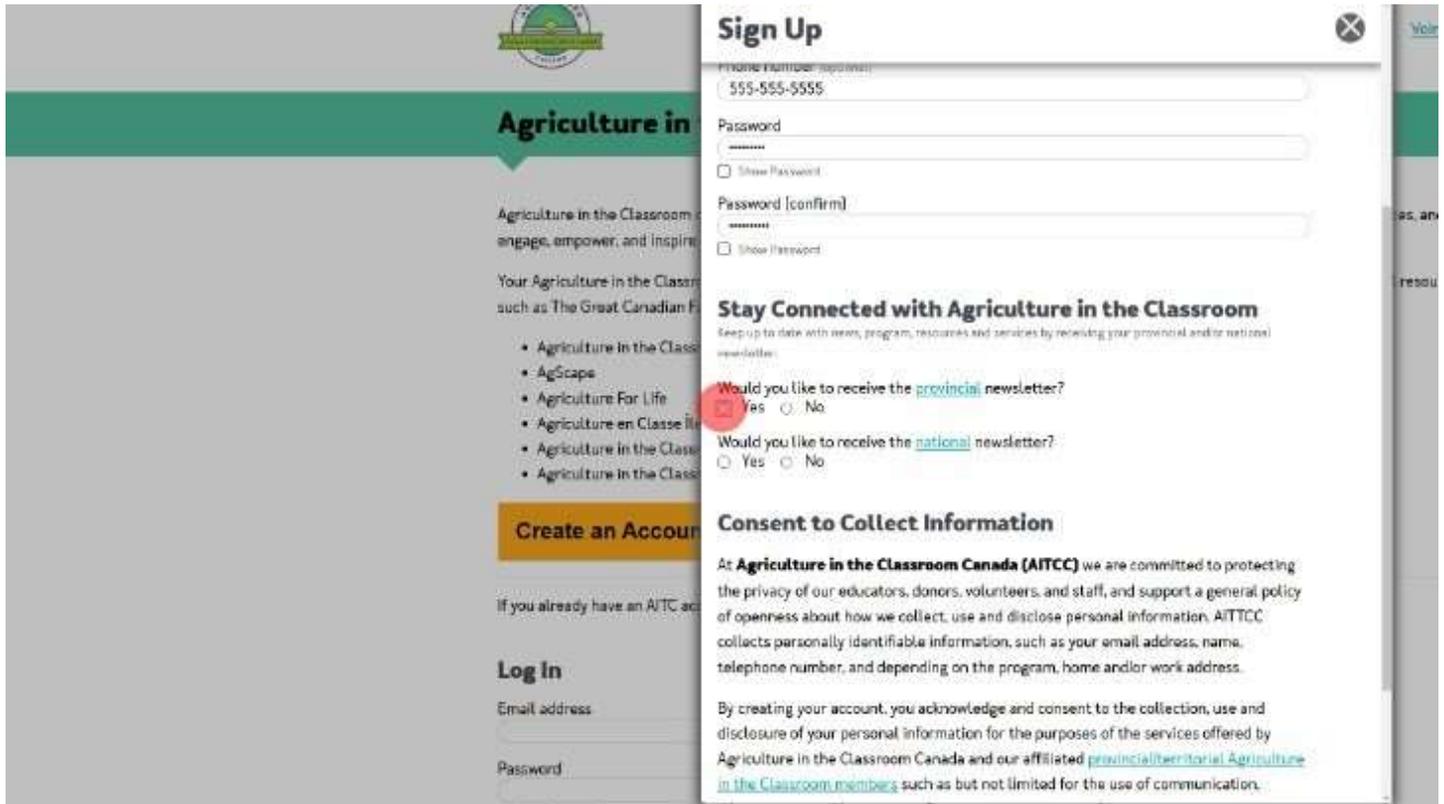
Step 3

Fill in your Personal Details (First Name, Last Name, Province, Email & Password)



Step 4

If desired, subscribe to Agriculture in the Classroom Canada and/or AgScape's E-Newsletters.



The screenshot shows the 'Sign Up' form on the AgScape website. The form includes fields for 'Phone Number (optional)', 'Password', and 'Password (confirm)'. Below these fields, there are two questions about newsletter subscriptions: 'Would you like to receive the provincial newsletter?' and 'Would you like to receive the national newsletter?'. The 'provincial' option is highlighted with a red circle. Below the newsletter questions is a 'Consent to Collect Information' section with a detailed privacy policy statement.

Sign Up

Phone Number (optional)
555-555-5555

Password
.....
 Show Password

Password (confirm)
.....
 Show Password

Stay Connected with Agriculture in the Classroom
Keep up to date with news, program, resources and services by receiving your provincial and/or national newsletters.

Would you like to receive the [provincial](#) newsletter?
 Yes No

Would you like to receive the [national](#) newsletter?
 Yes No

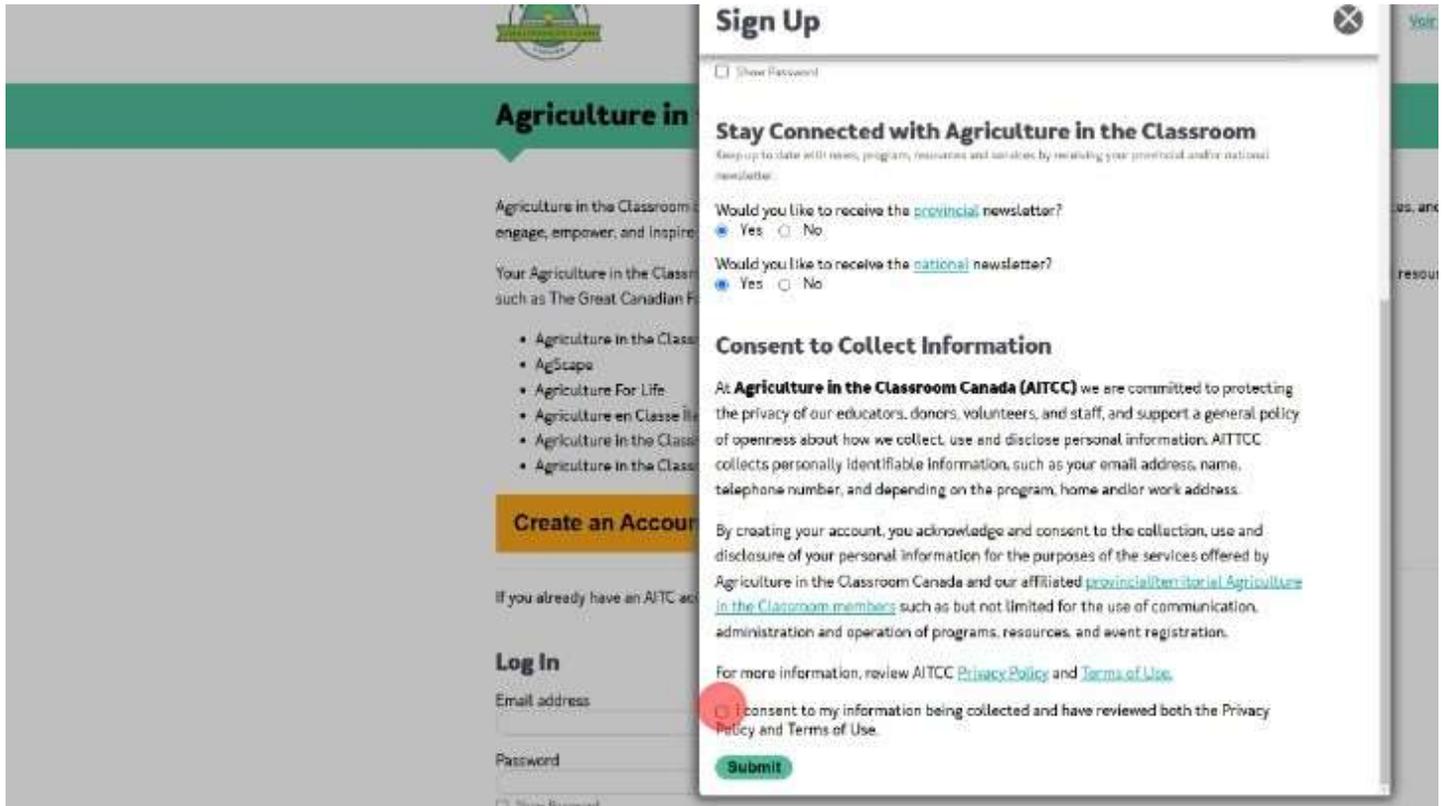
Consent to Collect Information

At **Agriculture in the Classroom Canada (AITCC)** we are committed to protecting the privacy of our educators, donors, volunteers, and staff, and support a general policy of openness about how we collect, use and disclose personal information. AITCC collects personally identifiable information, such as your email address, name, telephone number, and depending on the program, home and/or work address.

By creating your account, you acknowledge and consent to the collection, use and disclosure of your personal information for the purposes of the services offered by Agriculture in the Classroom Canada and our affiliated [provincial/territorial Agriculture in the Classroom members](#) such as but not limited for the use of communication.

Step 5

Agree to Privacy Terms



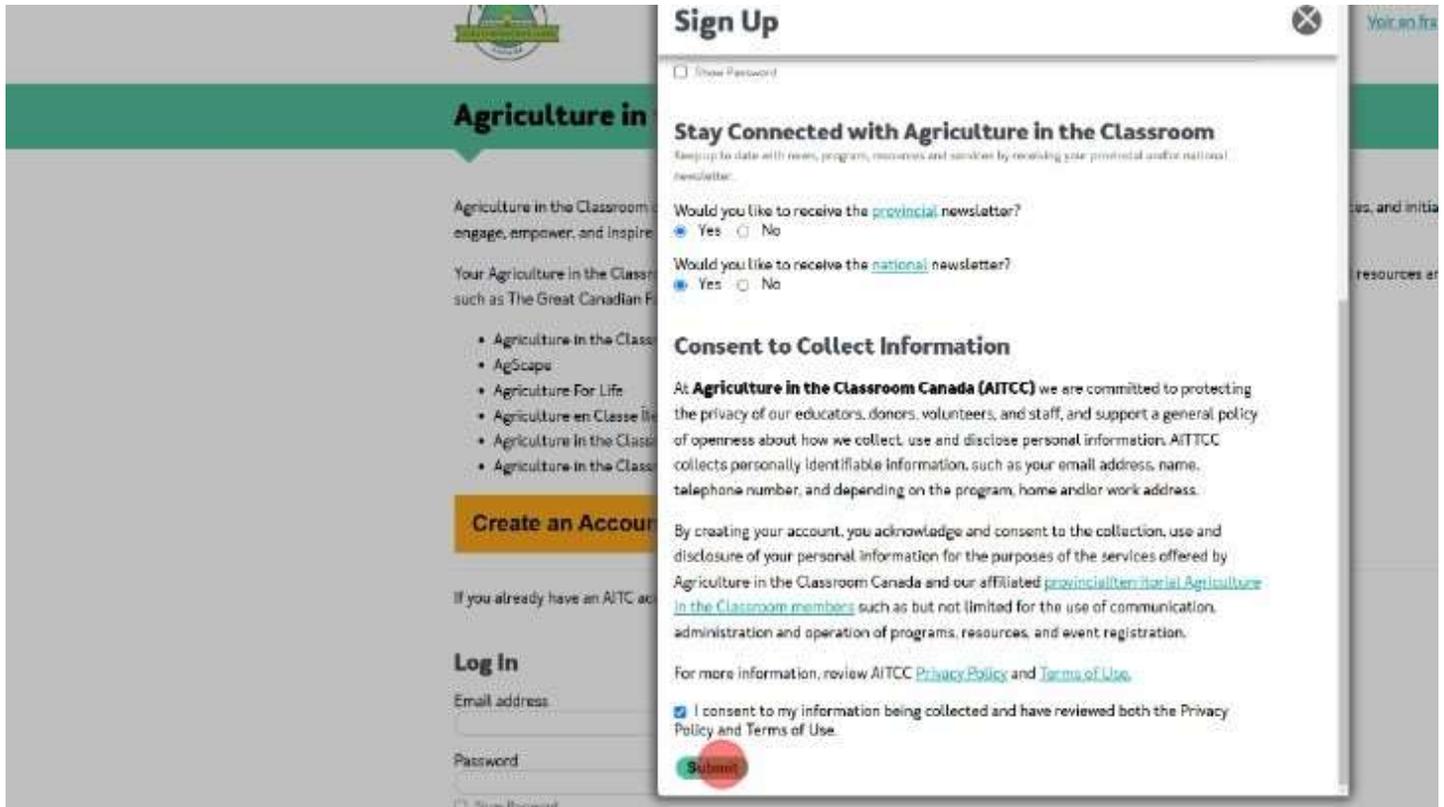
The image shows a screenshot of the AgScape website's sign-up process. A modal window titled "Sign Up" is overlaid on the main page. The modal contains the following sections:

- Show Password**: A checkbox to toggle password visibility.
- Stay Connected with Agriculture in the Classroom**: A heading followed by a sub-heading "Stay up to date with news, programs, resources and salaries by receiving your provincial and/or national newsletter." Below this are two questions:
 - "Would you like to receive the [provincial](#) newsletter?" with radio buttons for "Yes" (selected) and "No".
 - "Would you like to receive the [national](#) newsletter?" with radio buttons for "Yes" (selected) and "No".
- Consent to Collect Information**: A heading followed by a paragraph: "At **Agriculture in the Classroom Canada (AITCC)** we are committed to protecting the privacy of our educators, donors, volunteers, and staff, and support a general policy of openness about how we collect, use and disclose personal information. AITCC collects personally identifiable information, such as your email address, name, telephone number, and depending on the program, home and/or work address." Below this is another paragraph: "By creating your account, you acknowledge and consent to the collection, use and disclosure of your personal information for the purposes of the services offered by Agriculture in the Classroom Canada and our affiliated [provincial/territorial Agriculture in the Classroom members](#) such as but not limited for the use of communication, administration and operation of programs, resources, and event registration." Below that is a link: "For more information, review AITCC [Privacy Policy](#) and [Terms of Use](#)." At the bottom of this section is a red circle containing a white checkmark, followed by the text "I consent to my information being collected and have reviewed both the Privacy Policy and Terms of Use."
- Submit**: A green button to complete the sign-up process.

In the background, the main website content is partially visible, including the "Agriculture in the Classroom" logo, a "Create an Account" button, and a "Log In" section with fields for "Email address" and "Password".

Step 6

Click "Submit" button then go IMMEDIATELY to your personal email folder and click on the VERIFICATION EMAIL to verify your new Dashboard account.



Sign Up

Show Password

Stay Connected with Agriculture in the Classroom
Keep up to date with news, programs, resources and services by receiving your provincial and/or national newsletter.

Would you like to receive the [provincial](#) newsletter?
 Yes No

Would you like to receive the [national](#) newsletter?
 Yes No

Consent to Collect Information

At **Agriculture in the Classroom Canada (AITCC)** we are committed to protecting the privacy of our educators, donors, volunteers, and staff, and support a general policy of openness about how we collect, use and disclose personal information. AITCC collects personally identifiable information, such as your email address, name, telephone number, and depending on the program, home and/or work address.

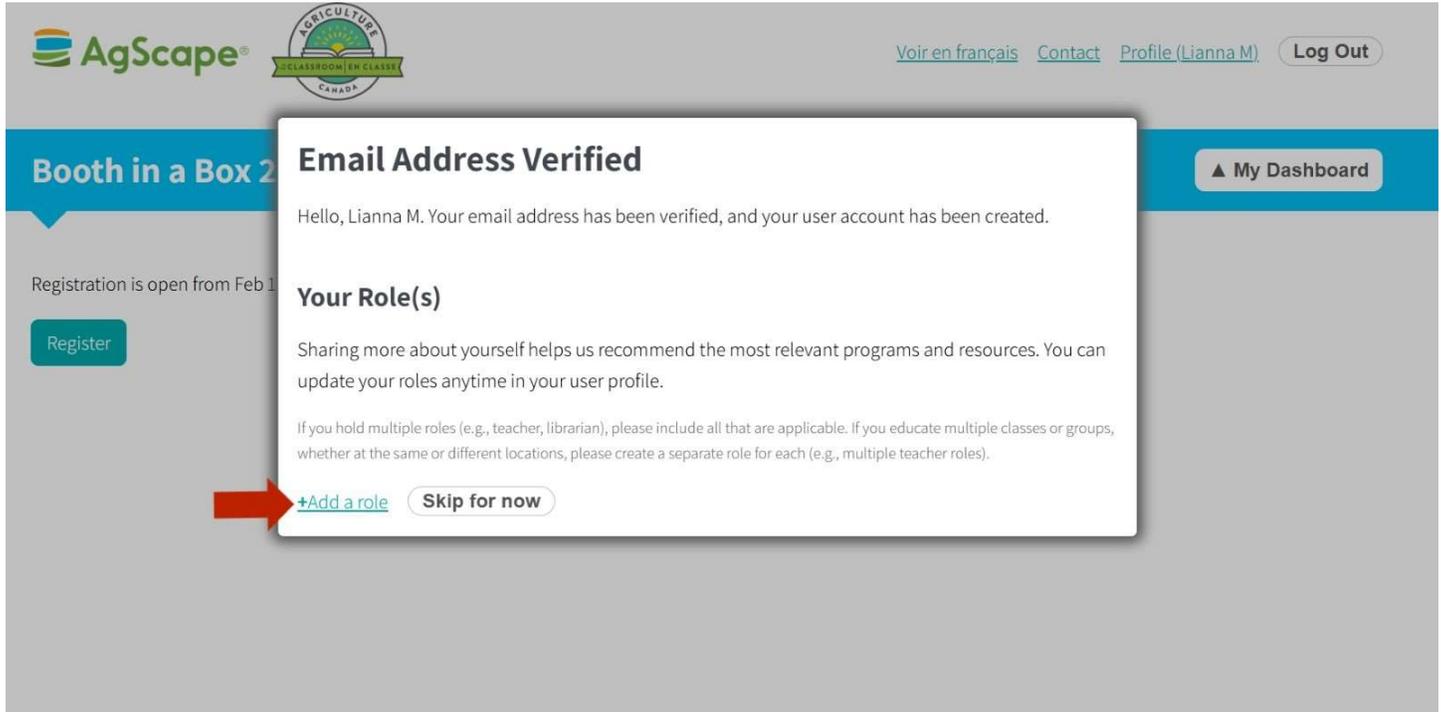
By creating your account, you acknowledge and consent to the collection, use and disclosure of your personal information for the purposes of the services offered by Agriculture in the Classroom Canada and our affiliated [provincial/territorial Agriculture in the Classroom members](#) such as but not limited for the use of communication, administration and operation of programs, resources, and event registration.

For more information, review AITCC [Privacy Policy](#) and [Terms of Use](#).

I consent to my information being collected and have reviewed both the Privacy Policy and Terms of Use.

Step 7

Once your email is verified, you will need to click "+Add a role".



The screenshot shows the AgScape user interface. At the top left is the AgScape logo and the 'AGRICULTURE CLASSROOM | EN CLASSE CANADA' logo. The top right contains navigation links: 'Voir en français', 'Contact', 'Profile (Lianna M)', and 'Log Out'. A blue navigation bar includes 'Booth in a Box 2' and a 'My Dashboard' button. A central white notification box with a grey border contains the following text:

Email Address Verified

Hello, Lianna M. Your email address has been verified, and your user account has been created.

Your Role(s)

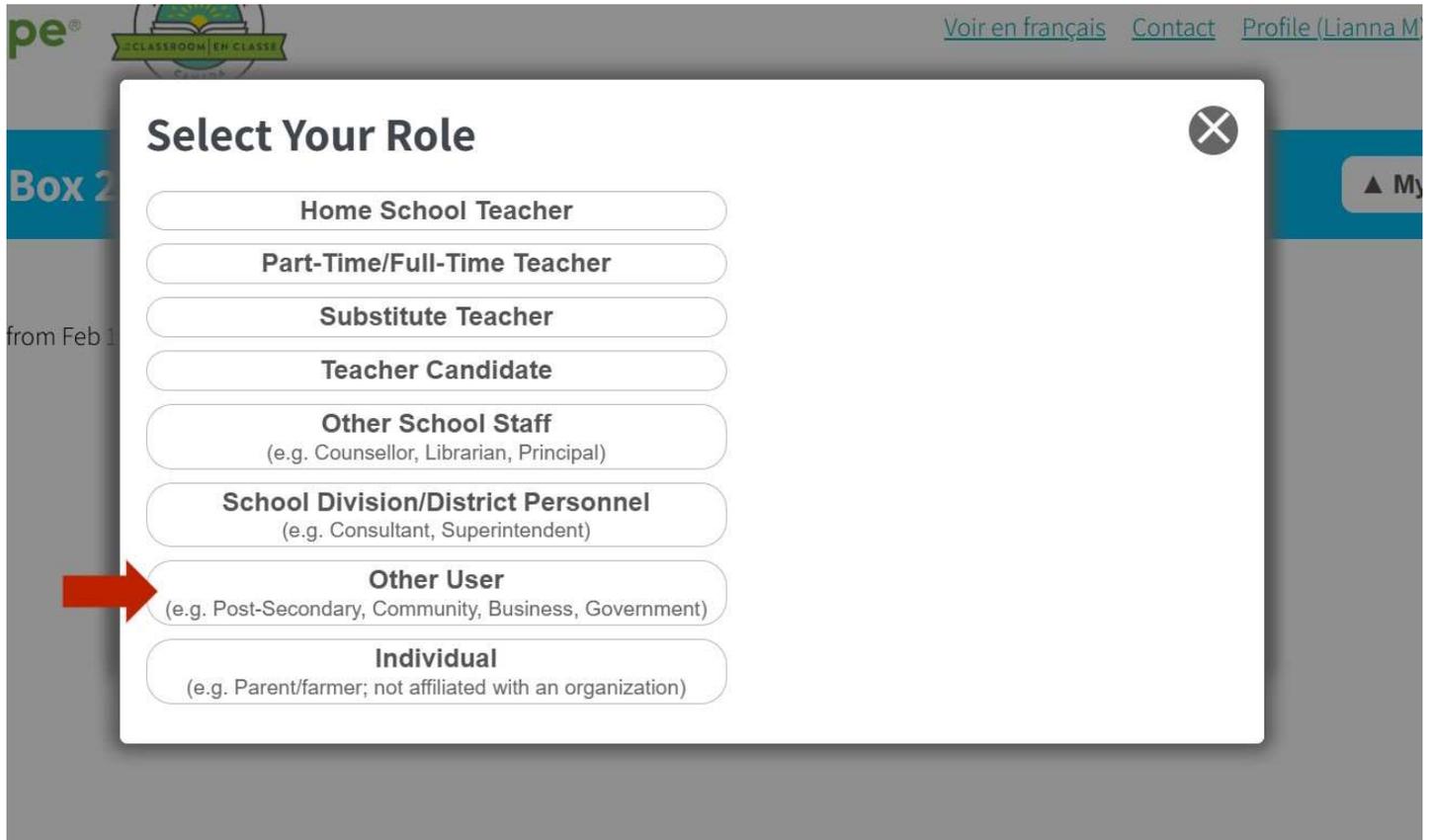
Sharing more about yourself helps us recommend the most relevant programs and resources. You can update your roles anytime in your user profile.

If you hold multiple roles (e.g., teacher, librarian), please include all that are applicable. If you educate multiple classes or groups, whether at the same or different locations, please create a separate role for each (e.g., multiple teacher roles).

At the bottom of the notification box, there are two buttons: '+Add a role' (with a red arrow pointing to it) and 'Skip for now'.

Step 8

Select your role. Select "Other User".



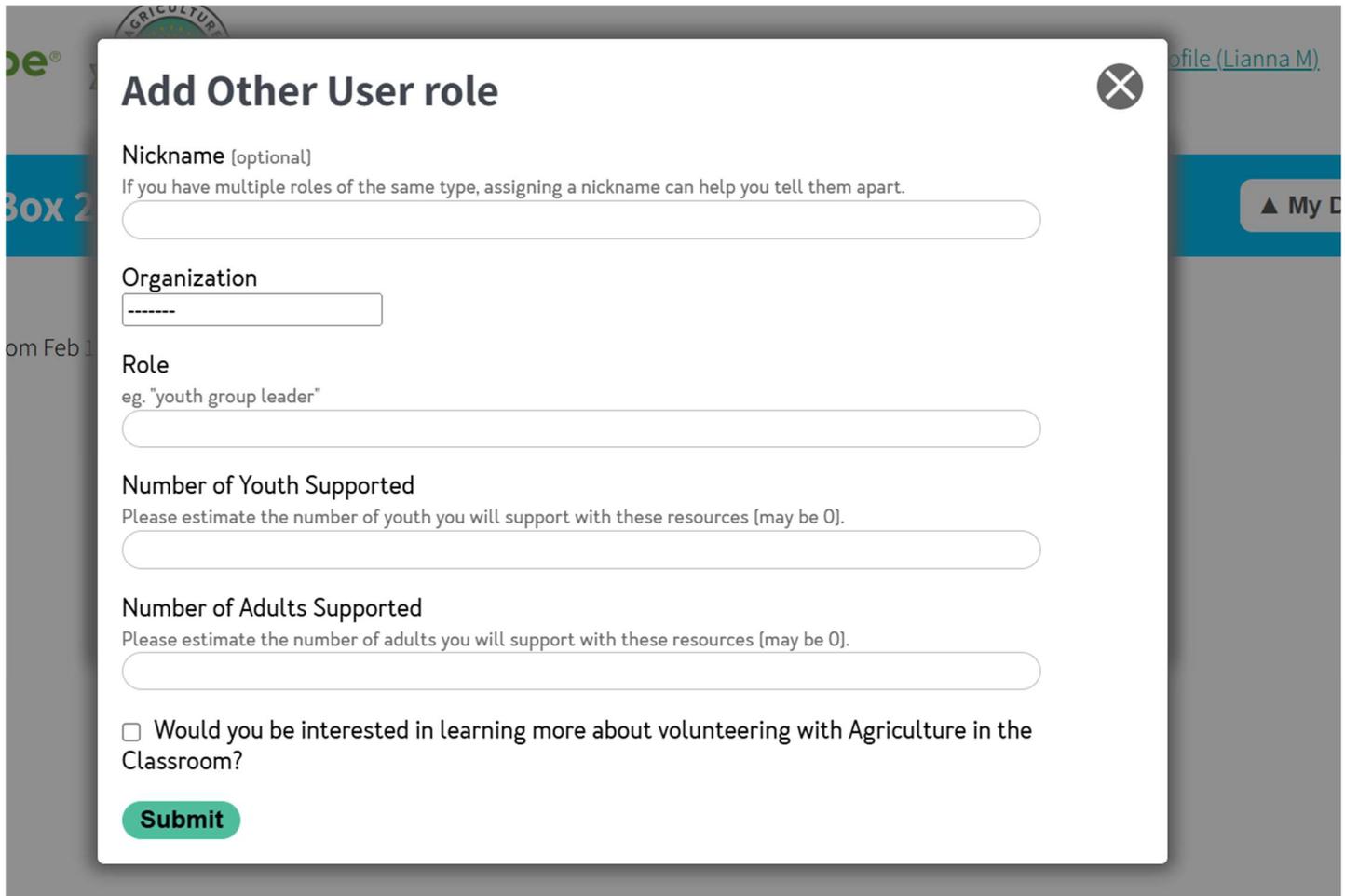
The screenshot shows a web browser window with a modal dialog titled "Select Your Role". The modal contains a list of roles, each in a rounded rectangular button. A red arrow points to the "Other User" button. The background of the website is partially visible, showing a navigation bar with links for "Voir en français", "Contact", and "Profile (Lianna M)".

Select Your Role

- Home School Teacher
- Part-Time/Full-Time Teacher
- Substitute Teacher
- Teacher Candidate
- Other School Staff
(e.g. Counsellor, Librarian, Principal)
- School Division/District Personnel
(e.g. Consultant, Superintendent)
- Other User**
(e.g. Post-Secondary, Community, Business, Government)
- Individual
(e.g. Parent/farmer; not affiliated with an organization)

Step 9

Fill in your organization's information. For "Number of Youth/Adults Supported", you can estimate how many youth/adults will be attending your event. If you're unsure, please type "0". When done, click the "Submit" button.



Add Other User role ✕

Nickname [optional]
If you have multiple roles of the same type, assigning a nickname can help you tell them apart.

Organization

Role
eg. "youth group leader"

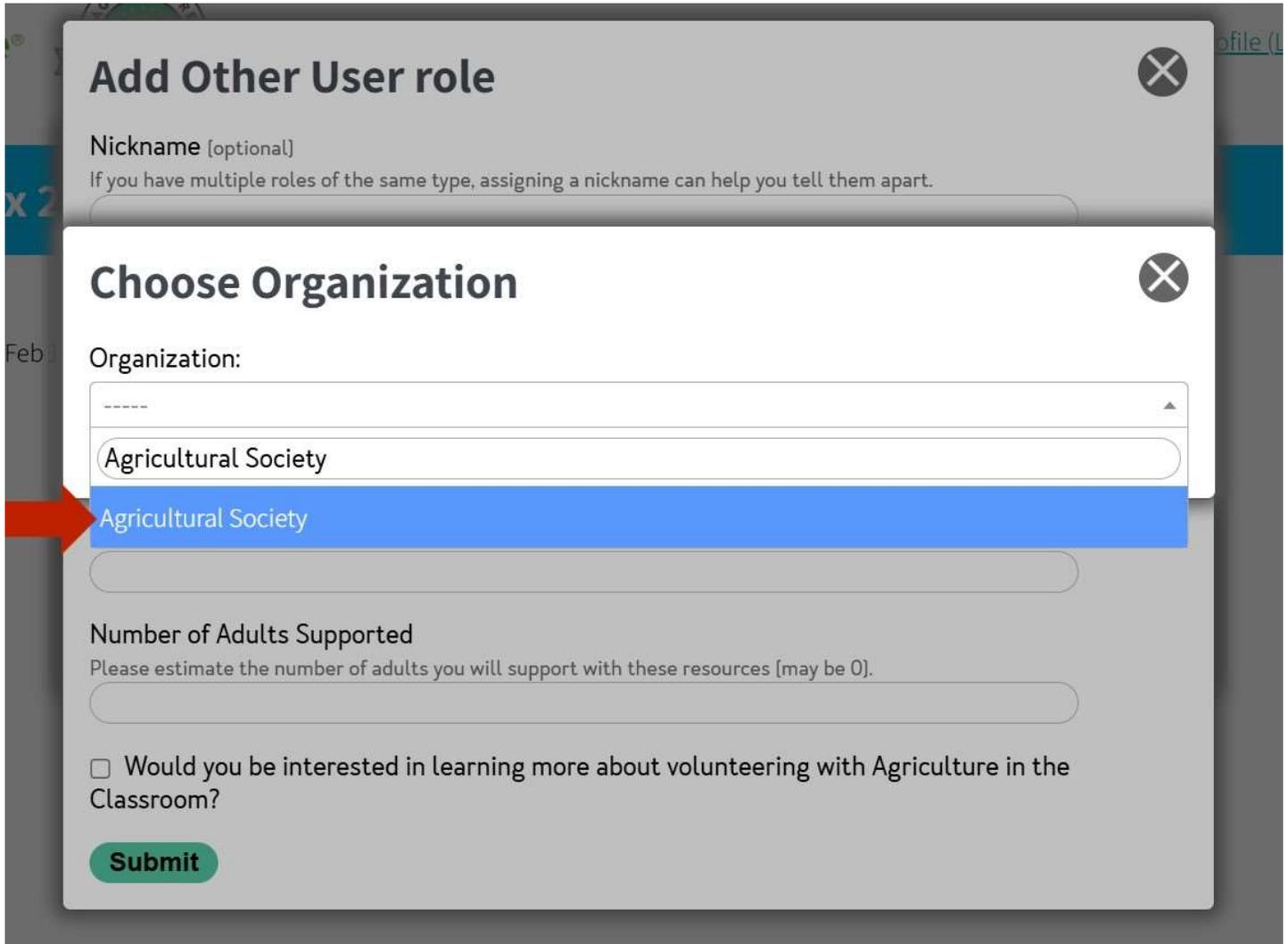
Number of Youth Supported
Please estimate the number of youth you will support with these resources (may be 0).

Number of Adults Supported
Please estimate the number of adults you will support with these resources (may be 0).

Would you be interested in learning more about volunteering with Agriculture in the Classroom?

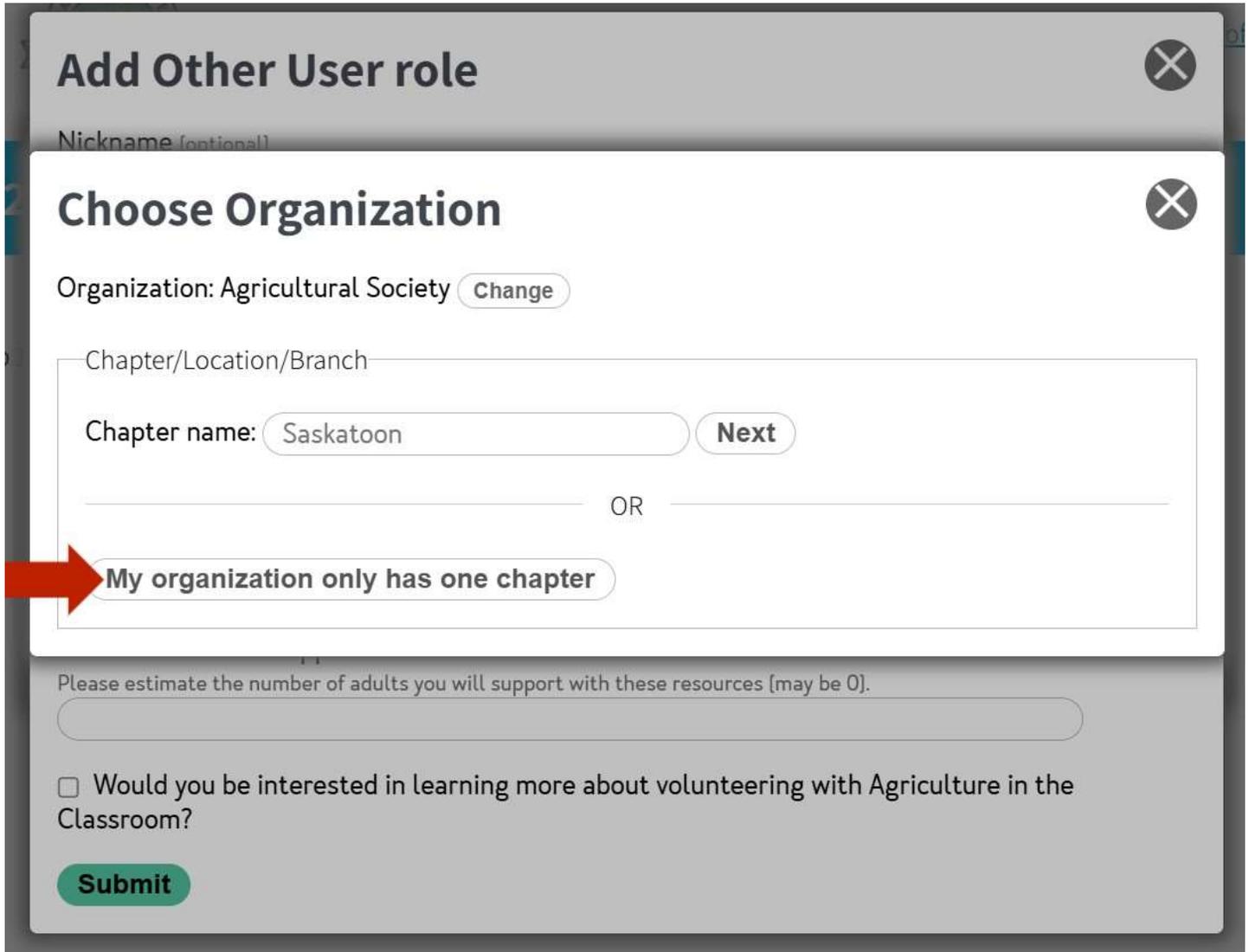
Submit

When filling in the "Organization" field, you will need to type and then select your typed option. Then click the "Next" button to continue.



The screenshot shows a web interface with two overlapping modal windows. The background window is titled "Add Other User role" and has a close button (X) in the top right. It contains a "Nickname [optional]" field with a text input and a help text: "If you have multiple roles of the same type, assigning a nickname can help you tell them apart." The foreground window is titled "Choose Organization" and also has a close button (X) in the top right. It contains an "Organization:" label above a text input field. Below the input field, a dropdown menu is open, showing "Agricultural Society" as the selected option, which is highlighted with a blue background. A red arrow points from the left towards the dropdown menu. Below the dropdown, there is another empty text input field. Further down, there is a section titled "Number of Adults Supported" with a text input field and a help text: "Please estimate the number of adults you will support with these resources [may be 0]." Below that is a checkbox labeled "Would you be interested in learning more about volunteering with Agriculture in the Classroom?". At the bottom of the modal is a green "Submit" button.

The next window will ask you if there is more than one "chapter" or location for your organization. You most likely will need to select the "My organization only has one chapter" button.



Add Other User role [Close]

Nickname (optional)

Choose Organization [Close]

Organization: Agricultural Society **Change**

Chapter/Location/Branch

Chapter name: **Next**

OR

My organization only has one chapter

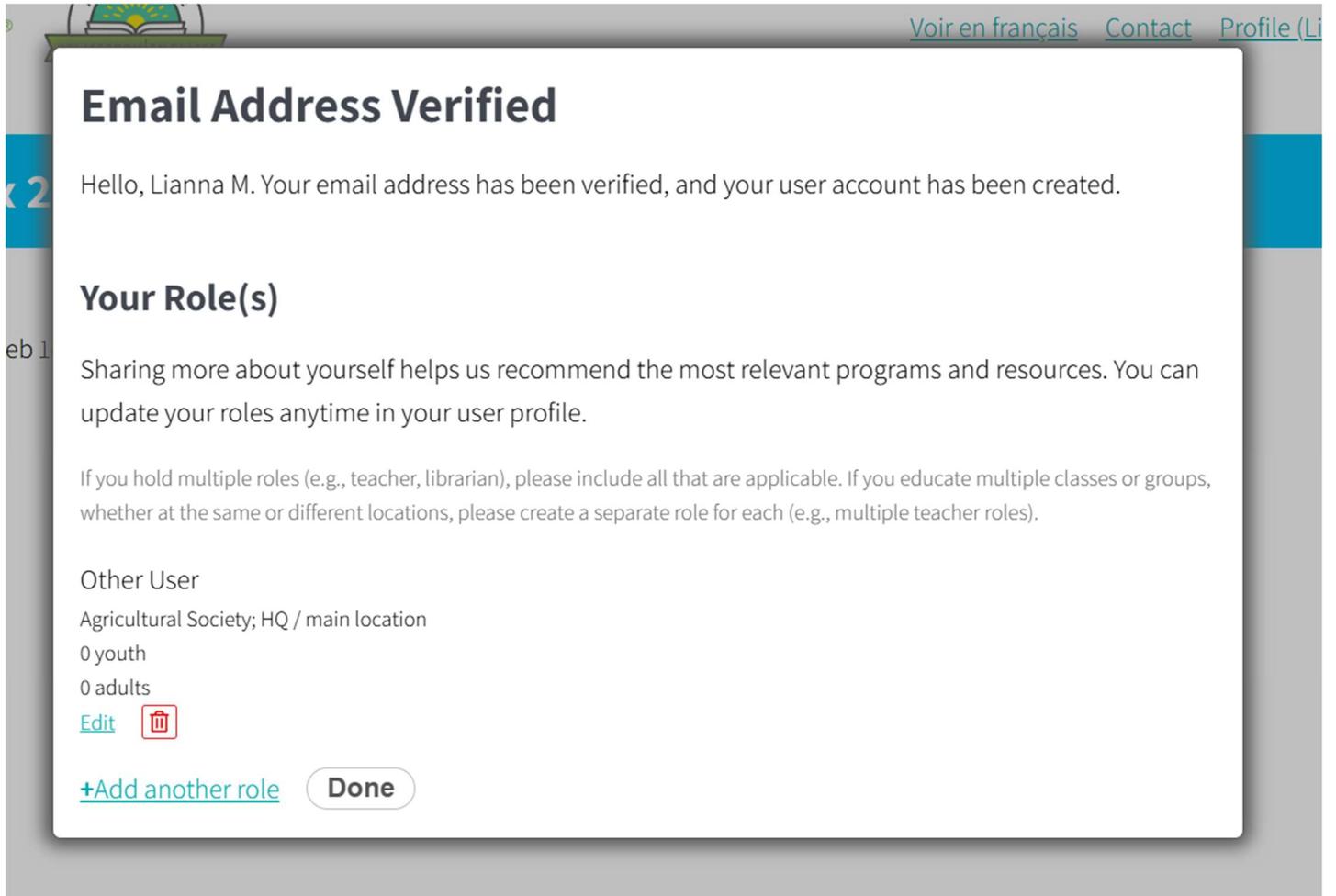
Please estimate the number of adults you will support with these resources [may be 0].

Would you be interested in learning more about volunteering with Agriculture in the Classroom?

Submit

Step 10

You have now added your role to your account and are ready to request your Agriculture and Careers Funding Initiative kit!



[Voir en français](#) [Contact](#) [Profile \(Li](#)

Email Address Verified

Hello, Lianna M. Your email address has been verified, and your user account has been created.

Your Role(s)

Sharing more about yourself helps us recommend the most relevant programs and resources. You can update your roles anytime in your user profile.

If you hold multiple roles (e.g., teacher, librarian), please include all that are applicable. If you educate multiple classes or groups, whether at the same or different locations, please create a separate role for each (e.g., multiple teacher roles).

Other User

Agricultural Society; HQ / main location

0 youth

0 adults

[Edit](#) 

[+Add another role](#) [Done](#)