



Leading Agriculture and Food Education in Ontario



(905) 878-1510



info@AgScape.ca



www.AgScape.ca



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AgScape is seeking nominations for the Board of Directors

About AgScape: AgScape provides factual, balanced, curriculum-linked food literacy programs and resources to Ontario educators and students. All programs are delivered free of charge across Ontario.

About the Board: The AgScape Board of Directors consists of twelve volunteers elected by our membership. Directors are elected in rotation at the Annual General Meeting (AGM). Each year four positions are up for election. Each term is three years. Board members attend six board meetings a year as well as regular committee meetings. These meetings are in-person, online or hybrid. All members of the Board of Directors must be or become members of AgScape within 30 days of the annual general meeting (AGM).

Skill Sets Needed: The board has identified skill sets that would enhance the governance of AgScape, including risk management, governance, fundraising, education, finance, legal, human resources, and equity, diversity and inclusion expertise.

If you are interested in holding a seat on our board for a three-year term, please review the board of director qualifications information then fill out and submit the attached board of directors' nomination form.

Please send completed nomination package to AgScape by mail or email to:

Mira Lyonblum, Executive Director: Mira.Lyonblum@AgScape.ca

OR

Michael Black, Nomination Chair: mblack@farmhealthguardian.com

Nomination Deadline:

**April 1, 2025
by 11:59 pm ET**

**Board of director elections will be held during AgScape's annual general meeting
May 1, 2025**

BOARD MEMBER QUALIFICATIONS

(as stated in By-Laws)

5.1 Board of Directors –

- (a) The affairs of the Organization shall be managed or supervised by a Board of Directors.
- (b) The Board shall consist of up to twelve (12) elected or appointed Directors plus the Ex-Officio Directors.

5.2 Qualifications – The Organization welcomes Diversity on the Board. The persons are disqualified from becoming, or remaining as, a Director:

- (a) anyone who is not an individual (i.e. a human being);
- (b) anyone who is under eighteen (18) years of age;
- (c) anyone who has been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property;
- (d) anyone who has been found to be incapable by any court in Canada or elsewhere;
- (e) anyone who has the status of bankrupt;
- (f) anyone who is an ineligible individual under the Income Tax Act (Canada); and
- (g) anyone who is not a Member; provided, however, that if an individual is not a Member at the time of election or appointment as a Director, such individual shall have thirty (30) days following the date of election or appointment to become a Member.

BOARD RESPONSIBILITIES FOR AGSCAPE

BASIC RESPONSIBILITIES OF THE BOARD ARE TO:

- Determine the organization's mission and purpose.
- Select the executive director.
- Support the executive director and review performance.
- Ensure effective organization planning.
- Ensure and effectively manage financial resources.
- Contribute to the organizations fundraising efforts.
- Determine and monitor the organization's programs and services.
- Enhance the organization's public image and reputation.
- Ensure that adequate staff policies and procedures are in place and assess its own performance on an ongoing basis.

DUTIES OF A DIRECTOR

In general, directors have the responsibility to ensure effective governance of the organization and to ensure the effectiveness, credibility and viability of AgScape. They are expected to be involved in the decision-making process.

BOARD EFFECTIVENESS

The board will actively recruit capable members of the organization to run for positions on the board, based on an assessment of the board's needs. New board members will receive an orientation to ensure familiarity with the organization, its issues, and the process of governance. This orientation includes the board policies, principles of governance, and explanation of major issues. A board handbook including all governing policies will be provided. To fulfill its role in a governance style consistent with board policy, the board will establish and follow an annual planning cycle that ensures it provides regular direction to the organization. Included in the cycle will be reviewing the strategic plan, developing financial performance expectations, review of policy manual, preparation for memorandums of agreement, preparing a programming plan and Executive Director review.

BOARD MEMBER ATTENDANCE

Board members will notify the office or the chair if unable to attend a meeting. Board members who are absent from two consecutive, regularly scheduled board meetings, will be contacted by the chair to confirm their interest and availability for continuing as a board member.

MEETING FREQUENCY

The board of directors has meetings six times a year. Directors are also expected to attend the annual general meeting and serve on board committees. These meetings are in-person, online or hybrid.

WHAT TO EXPECT DURING AND POST ANNUAL GENERAL MEETING (AGM)

DURING AGM FOR BOARD NOMINEES:

- Networking opportunities.
- Nomination report presented.
- A copy of the candidate's biography will be provided to all attendees as part of the AGM package.
- Nominees to present their bio when requested.
- Election of new directors.

IMMEDIATELY FOLLOWING AGM FOR NEW AND RETURNING BOARD MEMBERS:

- Brief board of directors meeting (all board members are expected to attend) for approximately one hour.
- Election of board executive positions.

DURING THE YEAR:

- Board meetings are typically held bi-monthly either virtually or in-person (when available).
- Board members are expected to sit on one to two committees and are encouraged to attend AgScape programs, share marketing and fundraising materials throughout the year.

For more information about AgScape, please visit www.AgScape.ca



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